Dear Participant,

This programme is designed to develop your skills as a lean operations consultant. It provides a practical toolkit as well as opportunities to practice in an inspiring yet safe environment.

This course is one of 3 x 3-day courses leading towards the Levels 5 & 7 Diploma in Professional Consulting and Certified Management Consultant (CMC) qualifications. Please also see ‘The Professional Consultant’ and ‘The Strategy Consultant’ courses.

Please call me on +44 20 8883 1423 to discuss your specific requirements.

Laura Robertson, Course Director

3 Day Course at the: Institute of Directors
116 Pall Mall, London SW1Y 5ED
(Near Charing X Station)

Course Timings (all days):
09.30 Start
17.00 Close
Lunch & Refreshments Included.

Day 1. The Lean Operations Tool Box:
- Lean operations consultancy & client value
- Lean operations consulting model
- Systems thinking & customer value
- The lean toolbox – core tools & techniques
  - Planning the lean operations study
  - Identifying and eliminating waste
  - Value stream / process mapping
  - Optimising workplace ergonomics
  - Fool proofing business processes
  - Single minute exchange of die
  - Statistical process control
- Applying lean methods in practice

Day 2. Facilitation Skills:
- Building high performance teams
- Team selection and development
  - Theory of team building
  - Analytical tools for team building
  - Team troubleshooting
- Facilitation skills:
  - Practical team building exercises
  - Resolving conflict
  - Team based decision making
- Managing stress in consulting

Day 3. Lean Operations in Practice:
- Lean procurement
- The lean toolbox – advanced techniques
- Developing a lean value culture
- Taking learning back into the workplace

Comprehensive Delegate Pack:
- Complete set of course notes
- Electronic consultancy process templates
- Copies of interactive workshop records
- Access to our evolving knowledge base

Key Skills for Delivering Client Value:
- Research and analysis skills
- Innovation and problem solving skills
- Implementation & change mgt skills

Professional Qualifications (Optional):
- Certificate in Mgt Consulting Essentials
- Diploma in Management Consultancy
- Certified Management Consultant
- Professional in Value Management

Fully Approved Training Centre:
- Chartered Management Institute
- Institute of Business Consulting
- Institute of Value Management

Real Consultancy Case Studies & Examples:
- Corporate strategy
- Competitive strategy
- Outsourcing
- Strategic marketing
- Process re-engineering
- Asset investigations
- Service reviews
- Financial analysis
- Accommodation reviews
- Restructuring
- DIP / workflow
- Project rescue
- Venture capital
- Joint ventures
- Social enterprises
- Turnarounds

3-DAY PROGRAMME

KEY BENEFITS

Our Unique Consulting Courses:
- Led by Mark Law, a highly qualified practicing professional consultant. Visit http://uk.linkedin.com/in/marklaw for Mark’s professional profile & recommendations.
- Feature real-world case studies and examples of best professional practice
- Designed to optimise your professional consulting career journey

How to Book Onto Our Courses (Face-to-Face or Online):
- Click the following link: http://amskills.com/
- From menu click Booking Forms => Consulting Courses & select your preferred dates for each module via check boxes
- Fill in your details as required by the form and click ‘Submit’

Course & Qualification Fees:
- Course fee per participant is £1,600 + VAT = £1,920
- 2nd of 3 x 3-Day courses leading to the Level 5 or 7 Diploma in Professional Consulting. Additional Diploma Registration & Support fee £900 + VAT = £1,080.00

Visit our web site at www.amskills.com